

# Kilpeck Parish Council

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Councillor,

You are summoned to the Annual Meeting of the Parish Council No KPC/LL/224 which is to be held in Kilpeck Village Hall, Kilpeck on Tuesday 12<sup>th</sup> May 2026. Meeting to Commence at **7.45pm** or immediately on completion of the Parish Meetings if later and to be concluded by 9.45pm

## AGENDA

- 1.0 **Election of Chairman** Acceptance of office forms to be completed
- 2.0 **Election of Vice-Chairman**
- 3.0 **Apologies for Absence** To receive and consider any apologies
- 3.0 **Declarations of Interest & Dispensations** To receive any declarations of interest in agenda items, or written dispensation applications
- 4.0 **To Receive, Approve and Sign** the Minutes of the Parish Council Meeting no. KPC/LL/223 held on Tuesday 14<sup>th</sup> April 2026.
- 5.0 **Financial & Policy Matters**
  - 5.1 Confirmation of receipts, Payments for approval, Bank Balances and Reconciliations
  - 5.2 To consider appointment of Internal Audit and scope of audit for 2026 - 2027
  - 5.3 To review the current bank mandate
  - 5.4 Parish Council Insurance review for 2026-2027
  - 5.6 To formally adopt the Code of Conduct for 2026
  - 5.7 To formally adopt 2026 version Parish Council's Standing Orders
  - 5.8 To formally adopt 2026 version Parish Council's Financial Regulations
  - 5.9 To confirm adoption of the Model Transparency Code
- 8.0 **Highways & Public Rights of Way Issues**
  - 8.1 Lengthsman report
  - 8.2 To receive any new General Highway or Public Rights of Way issues
  - 8.3 To receive an update on the village gateways at Didley
- 9.0 **Election of Delegates & Roles for Councillors** (***Working groups will require a minimum of three to be quorate***)
  - 9.1 Kilpeck Village Hall Committee
  - 9.2 Kilpeck Parish Council Finance Working Group
  - 9.3 Kilpeck Parish Council Lengthsman and Village Field Liaison
  - 9.4 Herefordshire Association of Local Councils (HALC)/Sout Area Meeting (SAM) Representatives & HALC Executive Committee Representatives
- 10.0 **Community Event**

To receive an update on the plans
- 11.0 **Public Question Time**

Designated maximum period of **10 minutes** to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions
- 12.0 **Reports**
  - 12.1 Kilpeck Village Hall
  - 12.2 Ward Councillor Mr Richard Thomas
  - 12.3 Police Representative (if available)
- 13.0 **Information Sheet**

To receive updates and any correspondence received and consider any actions necessary
- 14.0 **Agenda of the Next Meeting** – Annual Governance and Accountability Return
- 15.0 **Date, Time and Venue of Next Meeting** is **TUESDAY 9<sup>th</sup> June 2026**, Kilpeck Village Hall at **7.30pm**

*L Lewis* Lisa Lewis, Clerk to Kilpeck Parish Council 6<sup>th</sup> May 2026